

**The Friends of Volcano School of Arts & Sciences**  
**Keakealani Campus**  
**December 12, 2019**  
**4:30 PM**  
**APPROVED MINUTES**

Directors Present: Matt Luera, Mara Saltzman, David Goodman, Ian Cole, Jeffrey Mermel, Kalima Kinney

Directors Absent: Aubrey Hawk (excused), Melissa Fletcher (excused), Lorna Larsen-Jeyte (excused)

Guests/Members Present: Ted Pirsig

Call to order: Ian Cole called the meeting to order 4:45PM.

Welcome/announcements: No guests.

Minutes from November 2019: Will be discussed at the next meeting.

Financials: Financials consisting of 11/30/19 Profit & Loss by Class, Balance Sheet, Kitchen GIA summary Fund Balances summary, and Campus Construction Grants summary were presented by Ted Pirsig. Some money came back from Space Options for overbilling.

**Jeffrey Mermel moved to accept the Financial Report from 11/30/19; no further discussion; David Goodman seconded; all in favor (5); none opposed.**

There will be a \$1500 to \$1800 additional cost for additional work by auditors.

Kitchen storage will cost \$250 a month starting in January.

Construction: Plan Approval has been met. Grubbing and Grading permit is being worked on, dependent on DOE sign off. Atherton Grant 90-day extension request went out this week, including a narrative about the accomplishments in the project and supporting documentation. Atherton Grant requires to have a permit in hand to receive first half of 50K.

It was suggested that the narrative for Atherton be sent out to Friends Board Directors as well as to the members of the Governing Board since it documents such good progress over the past year (no need to attach the supporting documents).

5:00PM FVSAS Board went into executive session. Out of executive session 5:10PM.

Upcoming steps are contract with contractor as well as soil testing, analysis, and report.

Nominations Committee: There is nothing new to report.

Unfinished Business: There is nothing new to report.

Next meeting date/time: January 9, 2020

Motion to adjourn: **Jeffrey Mermel motioned to adjourn at 5:20PM, David Goodman seconded; all in favor; none opposed.**

Minutes Respectfully Submitted by

Mara Saltzman

FVSAS Secretary

**December 12, 2019**

**Draft/unapproved 12-12-2019**

**Approved 1-9-2020**