

**Friends of The Volcano School of Arts & Sciences  
Keakealani Campus  
February 9, 2017  
APPROVED MINUTES**

Call to order: Amalie Dorn called the meeting to order 4:34 PM.

Directors present: Ian Cole, Amalie Dorn, Mara Saltzman, David Goodman, Stephany Cecil, Will Holland, Kalima Cayir, Courtney Larson

Directors absent:

Members present: Jacqui Barr, Paul Banks, Lynn Melena, Satoshi Yabuki

Guests: Lizette Lopez, Jeffrey Mermel

Welcome/announcements: Will Holland and Alex Wood are organizing a golf tournament fundraiser Sunday, Feb. 26, 11:00 AM. Members, Directors, and guests introduced themselves.

**Amalie Dorn motioned to accept Lizette Lopez as a Director of FVSAS.** Lizette introduced herself and her background. **Stephany Cecil seconded. All in favor, none opposed.**

Minutes from January 12, 2017:

**Courtney Larson motioned to accept the January 12, 2017 minutes with minor typo fixes, Stephany Cecil seconded, all in favor, none opposed.**

Financial Report: Updated GIA recap was emailed to FVSAS Directors by David Goodman, with details from different contractors and balances of remaining funds. David Goodman will add, in future documents, the dedicated amounts (tabs) that are not owed yet but that are put aside for specific contracts. Financials will be loaded into the teamwork.com site. By June 2017, most GIA money must be expended with a small amount encumbered. The 2014 and 2015 GIA spenddown is on track to be spent down by the deadline, however the kitchen will require an extension request.

Discussion occurred regarding Treasurer and bookkeeper roles as the project moves forward.

Ho'okupa'a Update (GIAs): There are two pieces here: the fundraising piece and the construction piece. There will be an ADA review of site designs. DCAB is very strict therefore, Boone Morrison Architects recommended an ADA review. Lynn is meeting with the Engineer tomorrow; the engineer has some questions for FVSAS regarding solar panels and heated floors (related to both climate control and heating). The full project cost estimate is up to 11 million, which is a square footage cost based on construction costs and with a 20% contingency. Solar energy and heated floors may greatly raise the project cost. Concerns were raised about the gap between what FVSAS has raised so far in funding and the 11 million project cost.

Traffic Impact Plan is in process and requires a resolution about the sidewalk, whether the sidewalk is placed across the street (students would cross in a crosswalk) or in front of the school.

More community input requests (letter by Stantec with map) will be sent out for the EA, including to County Council Representatives.

Committee Reports:

Strategy & Fiscal Sustainability:

Golf tournament is scheduled for Sunday February 26, 2017 and a Ho'olaule'a is being planned for April 29, 2017. Events will be advertised in Infoflo and on the school website.

Capital Campaign:

Planning/Construction/Pre-K Site: A portable classroom can be purchased with the GIA funds that FVSAS has. Pre-K will be in the grade 2 classroom and grade 2 will be in the portable.

Financial Update: When the school advanced the Friends \$145,000 in 2013, FVSAS agreed to return the money when the school needs it. Now the school needs the money. From the \$145,000, FVSAS has been subtracting school rent from this, so \$125,000 is left with FVSAS at this time. There are some options: to return the full \$125,000 to the VSAS or to hold some so that FVSAS has cash for expenditures before GIA reimbursements come in from the state, and to return some money in segments. There was a MOU when the money moved over to FVSAS. VSAS will need to show the money received back before the end of the school year or sooner. FVSAS will await a request for the money from the VSAS Governing Board.

VSAS Keakealani Development Project Cost Estimates Document: Are project phases listed reasonable? Discussion covered phasing and usage for fundraising.

**Stephany Cecil motioned to accept the numbers from the VSAS Keakealani Development Project Cost Estimates Document for Capital Campaign fundraising purposes, Courtney Larson seconded, all in favor, none opposed.**

**David Goodman motioned to adjourn at 5:53 PM, Stephany Cecil seconded, all in favor, none opposed.**

Minutes respectfully submitted by  
Mara Saltzman  
February 9, 2017  
APPROVED on March 9, 2017