

The Friends of Volcano School of Arts & Sciences
Keakealani Campus
September 19, 2019
4:30 PM
APPROVED MINUTES

Directors Present: Jeffrey Mermel, Kalima Kinney (ex-officio), Mara Saltzman. David Goodman, Lorna Larsen-Jeyte, Aubrey Hawk, Matt Luera

Directors Absent: Ian Cole (excused absence), Melissa Fletcher (excused absence)

Guests/Members Present: Lynn Melena, Ted Pirsig, Lindsey Britt

Call to order: Jeffrey Mermel called the meeting to order at 4:34PM.

Welcome/announcements: Introductions were shared. MOU and project charter on agenda for tonight is being pushed back to the next FVSAS meeting.

Minutes from August 6, 2019: Mara Saltzman presented the minutes. **Aubrey Hawk motioned to accept the minutes as submitted; Lorna Larsen-Jeyte seconded; all in favor; none opposed.**

Treasurer's report: Savings account at Central Pacific was closed September 5th and now money is in the checking account where it will earn more interest. Ted Pirsig presented the financials. **David Goodman moved to accept the financials; Matt Luera seconded; all in favor; none opposed.**

Construction Report: Variance for multi-purpose building height was submitted after waiting two months for a signature from the DOE. Now the variance is with the county.

Kitchen trailer is tentatively scheduled for delivery in 3 to 6 months from May 2019. When we are ready for placing it, we can accept delivery of the kitchen trailer. The problem with accepting it is that it may have to be moved again. Climate and security is a challenge if it is shipped here at this point in time. **Ted Pirsig will write to Kitchen Trailer company to possibly extend storage.**

Old/Unfinished Business: Audit report will be given to us in approximately three months from July 2019 start. .

Harvest Festival: Harvest Festival was wonderful. It sold out. It netted \$14,007 which is \$4,000 more than last year and a couple thousand more than years before. The drawing raised more than \$5,000. \$2,000 was raised through credit cards for the drawing. Del, the owner of winery who passed away this year, was honored at the event. Tenting, tables, and chairs might be a hurdle next year. Maybe next year, less drawing items or another volunteer might help because of the intensity of packaging the items. Ka'u calendar will receive a press release for their next

issue, as well as other media. Thank yous need to be done now with a form letter from the school along with some personal notes. Students are working on thank yous for companies that prepared and served food. There was more advertising this year, including radio, social media, etc.

Executive Session: list of attendees: Kalima Kinney, Ted Pirsig, David Goodman, Mara Saltzman, Lorna Larsen-Jeyte, Aubrey Hawk, Matt Luera, Lynn Melena, Jeffrey Mermel.

5:50 PM out of executive session

David Goodman motioned to reopen the bidding process for phase one construction; Matt Luera seconded the motion; no further discussion; all in favor (6); none opposed.

Next meeting date/time: October 10th at 4:30PM at Keakealani Campus.

Motion to adjourn: **David Goodman motioned to adjourn at 6:00PM; Aubrey Hawk seconded; all in favor, none opposed.**

Minutes respectfully Submitted by
Mara Saltzman
FVSAS Secretary

September 19, 2019

Approved October 10, 2019