

Friends of The Volcano School of Arts & Sciences
Meeting Minutes
January 9, 2020
4:30 PM
Keakealani Campus
APPROVED MINUTES

Directors Present: Mara Saltzman, Kalima Kinney, Jeffrey Mermel, David Goodman, Melissa Fletcher, Matt Luera, Lorna Larsen-Jeyte, Ian Cole

Directors Absent: Aubrey Hawk (excused)

Guests/Members Present: Ted Pirsig, Lynn Melena, Rana Boone

Call to order: Jeffrey Mermel called the meeting to order 4:36PM.

Welcome/announcements: Our guest Rana Boone, visiting VSAS on a fellowship and in effort to open a charter school in Maui, was introduced.

Minutes from November and December 2019: **Melissa Fletcher motioned approve minutes from November 7, November 21, and December 12 2019; Matt Luera seconded; all in favor (7); none opposed.**

Financials: Financials consisting of January 9, 2020 Profit & Loss by Class, Balance Sheet, Kitchen GIA summary and Fund Balances summary were presented.

The processes for oversight of CIP money spending needs to be worked out with guidance and input from the Attorney General and the VSAS Governing Board because CIP funds are to be given to the school, not to FVSAS.

Melissa Fletcher motioned to accept the financial report; Lorna Larsen-Jeyte seconded; all in favor (7); none opposed.

Construction: Soil Testing is a two month process and will likely be done in conjunction with the contractor so a portion of the \$450,000 GIA can be used for soil testing.

FVSAS plans to discuss options for temporary classrooms by August 2020.

Tamar's organization has sent FVSAS the draft contract for Civil Construction. Questions to Tamar and the FVSAS Leadership about the draft contract included termination clause, payment deadlines, and the Notice to Proceed process, as well as about the funds FVSAS may draw on to pay for work.

Within the contract, the soil testing will occur before the 120 day timeline to completion begins.

Soil and geotech can happen at the same time. At the time of digging, archeological monitoring begins.

Portable classroom set up by Civil Construction, based on prior contract, will be affected by the determination about bathrooms by state permitting office.

Tamar's organization is capable of taking on the Project Management role, given their portfolio of their past work. Tamar is going to submit a proposal to FVSAS.

Tamar is currently working on finalizing work to prepare for the grubbing and grading permit. She will attach the plans and other documents to the Civil Construction contract so soil testing can begin next week.

Ian Cole motioned to accept to contract with Civil Construction; no further discussion; Lorna Larsen-Jeyte seconded; all in favor (7); none opposed.

Nomination Committee: Lindsey Miller wants to be more active with fundraising. Aubrey and Jeffrey met with Lindsey.

Unfinished Business: Atherton grant deadline was extended 90 days from Dec. 7, 2019.

New Business: Rules from the State Ethics Board guidelines for Charter School employees was reviewed.

Next meeting date/time: Feb. 13, 2020.

Melissa Fletcher motioned to authorize any two FVSAS Officers to accept the change orders as needed with notification to full board of Directors by email and up to \$10,000 per change order for this contract with Preschool GIA funds; Lorna Larsen-Jeyte seconded; no further discussion; all in favor (7); none opposed.

Motion to adjourn: **Ian Cole motioned to adjourn at 5:40 PM; Matt Luera seconded; all in favor; none opposed.**

Minutes respectfully submitted by
Mara Saltzman
FVSAS Secretary

Draft January 9, 2020

Approved February 13, 2020