

Friends of The Volcano School of Arts & Sciences

Minutes

April 11, 2019

4:30 PM

Keakealani Campus

Approved Minutes

Directors Present: Mara Saltzman, Ian Cole, Kalima Kinney (ex-officio), Jeffrey Mermel, Lorna Larsen-Jeyte

Directors Absent: Melissa Fletcher, David Goodman, Aubrey Hawk

Members/Guests Present: Ted Pirsig, Lynn Melena

Call to Order: Jeffrey Mermel called the meeting to order at 4:40PM.

Welcome/Introductions: Aubrey Hawk is committed to board but cannot attend tonight. Melissa Fletcher and David Goodman both had sent in their meeting excusals.

Minutes from March 7, 2019: Discussion on minutes centered on project administrators' role, request of list names of those abstain or voting no; put in 12 million instead of whole 15 million; OHA grant was about expanding meals service to students and the community; remove phrase "and to not wait for permitting"; and other edits. **Jeffrey Mermel moved that amended minutes be approved, Lorna Larsen-Jeyte seconded, 4 in favor, none opposed.**

Treasurer's Report: Treasurer is absent.

Project Administrator's Report: OHA grant was not approved. Legislative updates were shared. Fire approval has still not been signed off on: Zendo Kern will be contacted to address this. Tamar met with school principal, engineers, and architect on phasing. Engineers will do cost estimates next. GIA will need an extension.

Community fundraising will begin towards the end of fundraising, as suggested by Tamar.

The management of bidding out smaller contracts was discussed.

Project management: MOU is being drafted for an agreement between VSAS and FVSAS. Contract terms/begin date are being considered, including retroactive billing to reimburse the school for work done up to date. Contingiously based on availability of funding from FVSAS is being considered. Flat rates, as opposed to hourly rates, is being considered for project administrator's tasks that will be included in MOU.

Construction: Kitchen trailer storage might need to be extended. Lynn Melena has inquired about pricing of storage and will inquire about length that it can be stored. Cost to store it now is free but a specific length will need to be determined.

The possibility of asking for in kind work/ pro bono work from community members for grubbing and grading was discussed. First, FVSAS needs more information about what is needed.

National Pollution Discharge Elimination System permit is needed. DOE (property owner) signature is needed, and it has been sent to DOE for signature.

FVSAS is also waiting for DOE to sign an authorization for Zendo Kern to serve as their representative for all matters related to permitting.

Nominations Committee: Two open seats exist in FVSAS. FVSAS is currently looking for someone with institution construction experience and/or connections to foundations that provide funding to build capacity of members component of FVSAS.

Unfinished Business: Amazon Smile money now being deposited. **Mara, Jeffrey, David, and Kalima are working on thank yous for donors. Ian is working on a powerpoint about FVSAS money spent up until now.**

Adjournment: Jeffrey motioned to adjourn at 5:55PM; Lorna Larsen seconded; 4 in favor, none opposed.

Next Meeting: May 9, 2019 4:30 PM

Respectfully Submitted by
Mara Saltzman, Secretary

Approved 5-9-19