

Friends of Volcano School of Arts & Sciences

Minutes

September 8, 2016

Keakealani Campus

4:30-6:00 PM

APPROVED MINUTES

Directors Present: David Goodman, Lisa Canale, Stephany Cecil, Amalie Dorn, Mara Saltzman, Kalima Cayir, Ian Cole (arrived 5:45PM)

Directors Absent: Lynn Morrison and Ted Pirsig

Guests: Rebecca Hatch (arrived 5:30PM)

Call to Order: Amalie Dorn called meeting to order at 4:41 PM.

Recruitment for Directors: Ideas were shared. Advertisement will be done on facebook and the FVSAS website.

Announcements:

- The Collaborative for High Performance Schools webinar is on September 13 is free.
- Traveling design team for Architecture Master's Program from ASC met by Kalima Cayir: architects, and school members shared language of "biomimicry" as opposed to using green language, which is the process of looking toward nature. The group offered to look over FVSAS' plans that will be eventually drawn up by Boone Morrison Architects.

Minutes from August 11, 2016: Discussion covered fixing typos related to spelling; stricken section will remain with only governing board being stricken in section about Project Manager Liaison so that keep FVSAS and architect remain in that section; take out loan resolution copied and pasted language from loan document; and language for loan to include Pre-k.

Stephany Cecil motioned to accept minutes, Lisa Canale seconded; discussion on above items to fix; **all in favor; none opposed.**

Amalie Dorn motioned to approve USDA document subject to confirmation of our requested document language, Lisa Canale seconded; no discussion; **all in favor; none opposed.**

Financial report: FVSAS processed payment for Aina Engineering and Boone Morrison, Architect.

Ho'okupa'a: Ho'okupa'a has offered FVSAS a grant, if FVSAS Directors chose to accept it, at value of \$14,000 for 80 hours of pre-construction coordination and 60 hours for capital improvement.

David motioned to accept the grant from Ho'okupa'a, Lisa seconded; no discussion; all in favor; none opposed.

Lisa Canale will ask Ho'okupa'a if September 20th (first choice), 21st (second choice), or 23rd (third choice), and 22nd (fourth choice) will work for the Capital Improvement Campaign Planning meeting. Ho'okupa'a is reworking the first invoice so FVSAS can submit to the GIA for reimbursement. Lisa Canale talked about looking into a getting a lawyer on retainer to provide counsel to FVSAS.

Stephany Cecil motioned to set up a debit card/credit card for FVSAS for all appropriate expenditures that falls under same protocol as payment approval process; Lisa Canale seconded; no discussion; all in favor; none opposed.

EA/EIS/Teamwork.com/Architectural: Lynn Melena reached out to Aina Engineers to inquire about how much of the traffic study must be redone. Lynn Melena emailed pending actions. Lynn Melena needs a back-up administrator from FVSAS for Teamwork.com. There is a need another construction type of person to sit on the FVSAS. Lynn Melena is recommending to get \$10,000 errors and omissions insurance for the architect, and is requesting that FVSAS revise the contract with FVSAS and the Architect to cover the cost.

Community Outreach:

Lisa Canale did the Farmer's Market.

Committee Reports:

- Lot consolidation - Ian Cole met with HELCO again last week and HELCO is in agreement with the transmission alignment that favors school, which now needs to be expressed to Kamehameha.
- School needs to get quotes for carrying liability insurance.
- Project Manager- now Planning Coordinator
- Strategy and Fiscal Sustainability- Ho'okupa'a is looking at our draft plan
- Capital Campaign
- Planning Construction: Language from GIA was read aloud from original document and it is noted that planning along with site work are covered by \$618,000 GIA.

Protocols: Perhaps a part of each meeting could be about clarifying protocols, such as how to appropriately ask to pay for someone for service under \$5,000. Stephany Cecil will draft up a proposal.

Directors: Lynn Morrison and Ted Pirsig are stepping down. Lynn Morrison can still help with grant review (reading drafts). Ted Pirsig is willing to field questions. **Lisa Canale motioned to accept their resignations and wish them good luck and thank them for their service; Stephany Cecil seconded; no discussion: all in favor; none opposed.**

Planning and Design Committee: There is a suggestion that the parking in sketch be moved closer to entry to create more central space for school buildings.

Motion to Adjourn: **Mara Saltzman motioned to adjourn at 6:00PM; David Goodman seconded; all in favor; none opposed.**

Respectfully Submitted,

Mara Saltzman

FVSAS Secretary

Approved October 6, 2016