

**Friends of Volcano School of Arts & Sciences**

**May 19, 2016**

**Keakealani Campus**

**4:00 to 6:00 PM**

**Approved Minutes**

Call to order: Amalie Dorn called the meeting to order 4:10 PM.

Welcome and announcements: introduction of guest Roger Schweitzer member of Rotary Club of Volcano.

Directors/Board Members Present: Lisa Canale, David Goodman, Amalie Dorn, Ian Cole, Ted Pirsig, Kalima Cayir, Mara Saltzman, Lynn Morrison, Stephany Cecil.

Board Members/Director Absent: Joel Kelley

Guests: Roger Schweitzer

Announcements: none

Minutes from April 21, 2016: Presented by Mara Saltzman

**Ted Pirsig motioned to accept minutes as amended, David Goodman seconded, 7 vote yes, none opposed (Stephany Cecil out of room).**

Financial Report:

Sent in reimbursement from state- a little over \$10,000. Ho'okupa'a March and April invoices will be redone by Ho'okupa'a to break down invoices into capital campaigning assistance and project assistance.

MOU GB-VSAS Friends FVSAS May 17 2013 for \$145,000:

Kalima Cayir recommended that Friends of VSAS not use the money unless there is an agreement from school.

David Goodman says the way it's been recorded as advanced rent payment- it's a liability of Friends of VSAS- rent taken out of \$145,000- only usable for construction if grant and USDA funds run out.

Agreement was it would come back to school only if school needed it.

Lisa Canale - Friends of VSAS has 2 weeks to return to school if asked and if spent then Friends of VSAS is indebted to school. About \$8 to \$12,000 already spent on rent.

Daniel Caluya Personal Loan:

Still owes \$8,000 on loan on \$12,000 expects to be paid off by end of next year and is set up on autopay to lender. Daniel Caluya asked to send this to Friends of VSAS in writing. Lei Ho'olaha is lender. Amalie Dorn will contact lender about paperwork.

### Ho'okupa'a:

Invoicing concern for Keakealani (KKL) expansion.

Capital Campaign: New Market Tax Credit, grant opportunities will be one category.

Other categories design, planning, building out including help with GIA architects and project managers. Friends of VSAS can get reimbursement for building portion from GIA.

### New Market Tax Credit:

Plan another workshop where everyone can attend it's about an 18-month process to get paperwork rolling on New Market Tax Credit- include Governing Board members.

Friends of VSAS needs to prepare Fiscal Sustainability Plan.

Alternative plan in meantime - have David Goodman talk to Tamar at Ho'okupa'a instead/ conference call.

Invite employees and Governing Board members.

Conference call recommended with Lisa Canale, David Goodman, Ted Pirsig, Mara Saltzman, Kalima Cayir, and Ho'okupa'a.

May 31 @ 9am conference- meet on campus or call from home.

Strategic Fiscal Plan, grants, capital campaign will be discussed later.

Design build out construction support- Friends of VSAS did not get 1.6 million for multipurpose building- can try again- will discuss this with Ho'okupa'a- needs to get legislators more involved in project.

Keakealani (KKL) campus commercial kitchen \$285,000 approved for release by Governor- have 2 years to spend this- coming from Attorney General's office- still working on language- they will mail later.

Friends of VSAS got extension on \$618,000 which may be year from June 30<sup>th</sup>, 2016- need exact date from Attorney General's office- should be in mail.

Solar program with Ho'okupa'a's help- GEMs financing not offered to nonprofits this year so that funding source is off table for now for 2016-17 legislative year.

### Needs Assessment Finalization:

Lynn Morrison referenced her written report- went to every classroom- asked what do you like about your school/class and then imagine if you're builders "what would you include?". Students then submitted what they want in new school in writing. Primary thing wanted is outdoor area and covered play area. A lot of complaints about bathrooms. Library is highly wanted. Some fixes are easy. Younger kids want cubbies, older kids want lockers and kids want windows.

Temperature control for cold and hot desired.

Literature review shows windows stimulate brain and are good for learning.

Being on one campus not highly desired by elementary or middle school kids.

Literature review forthcoming on how green classrooms stimulate learning.

Still need to talk to teachers/staff.

Input from scratch not needed- better input to come when we have sketch of proposals.

Give context to people.

Kalima Cayir proposed that a stakeholder focus group could be formed to produce a draft sketch to bring back to all stakeholders- parents, students, staff, and community.

Community meeting Feb. 7<sup>th</sup> 2013 there was a vote/selection of architect plan and we need to let community know what has happened so we can move forward.

Timeline Form stakeholder group, June 23 @ 5:30pm Community Meeting, Master Plan Committee will use stakeholder input to inform.

Need questions to ask stakeholders.

Community is Volcano area- it is important to keep community informed- multipurpose room may end up being a community meeting room, eventually.

Lynn Morrison: Former charts were not labeled with students/staff names and no attendance taken so need to ask people if they are satisfied with their input.

Same process done with students needs to be used with staff and parents, and community- can't skip this step- perhaps a good time would be to do it at open house at start of school year.

Special meeting for Ka'u parents could be considered.

We all agree we need 1 or more meetings, especially for parents.

When can we start work on masterplan? Wait for new stakeholder input? Need to ask architect for input on this.

Community Outreach: David Goodman and Ted Pirsig are both on Cooper Center Council; VCA Fourth of July form on hand; VLRP meeting tonight.

#### Committee Reports:

Old Volcano Road (OVR) lot consolidation- consideration for moving road easement but there's a HELCO concern and potential HELCO easement- waiting for HELCO easement person to review. Costs for moving BIT under calculation now. To reconstruct would be \$10,000 - \$12,000. If moved would still be there as greenhouse/unpermitted structure. If we say it's a real building we need permits for building and for move. Best case scenario HELCO will say move road lot because road lot is where HELCO is negotiating for transition line easement.

Money for building something new would need to be raised- brings us back to question of future of Keakealani (KKL).

Volcano School (not Friends of VSAS) would need to have liability insurance that Peter Vana has been carrying if Friends of VSAS got lease- could unpermitted structures affect liability insurance?

#### Community Reports:

Community Kitchen- have \$285,000 released- design forthcoming with architect.

Strategy and Fiscal Sustainability Plan: Joel Kelley has been in communication with Lisa Canale and Amalie Dorn- he's researching and will get back to Friends of VSAS on this.

#### Capital Campaign:

Maybe need to hire someone for capital campaigning.

Can be an agenda item for community meeting.

Music Festival raised nearly \$3,500 money/check to be cut by school and Rotary to Friends of VSAS.

Friends of VSAS Bylaws says Friends of VSAS is a fundraising board.

Architectural Firm Recommendation: went into closed executive session.

Came out of executive session.

Board is voting on recommendation from architectural recommendation committee.

Given architect's contractual agreement pending.

**Motion to accept architectural firm recommendation: motion by Ted Pirsig; seconded by Ian Cole; 6 voted yes; 1 abstain; 1 nay.**

**Motion to adjourn at 6:00 PM: David Goodman motioned to adjourn; Ted Pirsig seconded; All in favor; none opposed.**

Minutes respectfully submitted,  
Mara Saltzman and Amalie Dorn

Approved at the Friends of Volcano School of Arts & Sciences Meeting on June 16, 2016