

Friends of The Volcano School of Arts & Sciences

Minutes

May 9, 2019

4:30 PM

Keakealani Campus

Approved Minutes

Directors Present: Mara Saltzman, Ian Cole, Kalima Kinney (ex-officio), Jeffrey Mermel, David Goodman, Lorna Larsen-Jeyte, Aubrey Hawk

Directors Absent: Lorna Larsen-Jeyte (excused), Melissa Fletcher (excused)

Members/Guests Present: Lynn Melena, Ted Pirsig, Mike Mitchner, Ethan Mitchner (student) Matthew Luera, Seth Warner, Bill Cole, Susan Cabral.

Call to Order: Ian Cole called meeting to order at 4:35 PM.

Minutes from April 11, 2019: **Jeffrey motioned to approve minutes as amended Ian Cole seconded; all in favor (5 yes); none opposed.**

Chair's report: Ian Cole introduced Mike Mitchner, parent and from Nan, Inc.

Kalima Kinney was recognized for being the prime mover who saw to it that the CIP award came to FVSAS. David Goodman, Ian Cole, Lynn Melena, and Mara Saltzman were recognized for being FVSAS Directors or Members for many years.

Treasurer's Report: Financials were shared with board. **Jeffrey Mermel motioned to accept financial report from May 2019; Aubrey Hawk seconded; all in favor; none opposed.**

Project Administrator's Report: County of Hawaii Research and Development Community Engagement Team (regarding lava recovery and resilience) spoke with Kalima Kinney. After natural disaster, there is momentum to push the community forward. Kalima Kinney talked to this group about school's food sustainability initiatives and possibility of using multi-purpose building as emergency shelter.

Kalima Kinney plans to reach out to community members with a visioning session, which possibly can be wrapped into a FVSAS annual meeting. There is a possibility of this community grant being used for our match for state's 12 million. Annual FVSAS meeting might begin with business, such as bylaws, and then roll into a member drive or be held separately. A committee might be needed to determine the role of members on FVSAS. A press release is going into Volcano Community Newsletter for next month. The visioning might be better off being held first, before the annual meeting and member recruitment.

The last leg to get plan approval is a condition of the Use Permit; currently, the planning department is asking the fire department to review and sign off.

Next step, after plan approval, is to apply for the grubbing and grading permit. The bidding process for that is a big piece.

We need to move forward to spend the \$450,000 GIA and Atherton \$50,000 to move project forward.

If Pacific Growth Associates contract (work with Tamar) is about to expire or be spent down, another contract will come before us. Money may roll over into next contract so Tamar will help FVSAS with bidding process. Tamar can also help the FVSAS set up system to track grants and meet obligations to funders.

Jeffrey Mermel motioned that FVSAS engage with Tamar Defries to make a proposal about what additional services that she can provide to move our construction project forward; David Goodman seconded; all in favor, (5); none opposed.

Project Administrator's Report: MOU Memorandum of Understanding and Project Charter Keakealani Campus Development documents: The school diverted time and resources from educating students for this project and this MOU will reimburse the school for this time and resources with retroactive billing from July 1, 2018 to June 30, 2019. There will need to be another MOU for next school year. Kalima Kinney believes quarterly billing would be best. The Governing Board may need to be further consulted. The Attorney General (AG), as the school's attorney, has received a copy. The MOU next year will need to be approved first by AG. The Project Charter establishes school as a client.

Ian Cole motioned to approve the MOU as written to pay the school for services rendered in the Keakealani Project; Jeffrey Mermel seconded; all in favor (5); none opposed.

Nominations Committee: Lorna Larsen-Jeyte and Jeffrey Mermel met with Matt Luera last week. Matt Luera submitted a resume.

Jeffrey Mermel moved to accept Matthew Luera as FVSAS Director; Ian Cole seconded; all in favor (5); none opposed.

School parent and contractor, guest, Mike Mitchner offered his input on square footage costs for building the Keakealani campus.

Harvest Festival: Last year netted \$10,000. Will be September 8th at Winery in 2019. Aubrey will be meeting with Winery to clarify some of the costs. Ticket price will be raised.

Mara Saltzman will help Aubrey Hawk with raising prizes for raffle for Harvest Festival.

Money from Harvest Festival might fund Mini-grant classroom projects. There is a possibility to raise money for stipends to pay teachers to develop exemplary projects. There is a possibility to raise money to improve school transportation. The concrete item for the school that the fundraiser is funding is important.

Other Business: There was a press release on the CIP money for FVSAS sent to Hawaii Tribune Herald. They will run an article on all CIP funding tomorrow.

Kitchen Trailer is being stored free of charge on mainland. A time range for storage should be provided. Lynn Melena will tell the people storing it 3 to 6 months.

Next Meeting: June 13th, 2019 (without Ian Cole)

Adjournment: **Mara Saltzman moved to adjourn at 6:00PM; David Goodman seconded; all in favor; none opposed.**

Minutes Respectfully Submitted by
Mara Saltzman
FVSAS Secretary

Approved 6-13-19